

Conflict of Interest "Informed Consent" Letter/Separate Representation

DATE: _____

Name _____

Address _____

City, State, Zip _____

Dear _____:

Our firm is currently/will be rendering the following services to you: _____ **for the period of** _____. During the course of rendering these services to you, our firm will also be rendering services to _____. This letter will discuss certain ramifications of our firm's proposed concurrent representation of both you and _____. You have the opportunity to have your own legal representative review and advise you on all matters related to the services, including this letter, prior to signing the acknowledgment that this letter contains.

Rendering services to both you and _____ at the same time presents a potential conflict of interest. The potential conflict of interest arises because your interests could become actually adverse to _____'s interests in the future. Therefore, our firm must perform its services in a manner furthering both of your interests, cannot favor one party to the detriment of the other, and cannot negotiate on behalf of either party with the other party.

Based upon both parties' current cooperation and the preexisting relationship of the parties, we feel that our firms' concurrent representation of both parties presents no actual conflict of interest and that as accountants and advisors, our firm can adequately represent both parties' interests.

Should an actual conflict of interest arise in the future, our firm will promptly apprise you of any such actual conflict so that you and _____ can jointly decide how to resolve the conflict and/or whether you wish to obtain separate representation. Further, if you become aware of an actual conflict of interest, you agree to inform our firm of that actual conflict immediately.

By signing below, you acknowledge that (1) the potential conflict of interest has been fully disclosed to you; (2) you understand and acknowledge the potential conflict of interest as described; and (3) you consent to the concurrent representation subject to the potential conflict of interest as disclosed.

All About Numbers Representative Signature and Date

Representative's Name

Approved:

Client Name and Date